

ITEM NO. \_\_\_\_\_

PREPARED BY: Diep Tran

COMMISSIONER \_\_\_\_\_

APPROVED BY: \_\_\_\_\_

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RESOLUTION APPROVING EXPENDITURE OF FUNDS IN THE AMOUNT NOT TO EXCEED \$87,000.00 FOR THE PURCHASE OF ONE (1) AIR HANDLING UNIT FROM JOHNSON CONTROLS, INC. FOR THE RENOVATION OF THE SHELBY COUNTY OFFICE BUILDING AT 157 POPLAR; AND THIS ITEM REQUIRES EXPENDITURE OF COUNTY CIP FUNDS IN THE AMOUNT OF \$87,000.00 FROM THE FY 2009-2010 BUDGET FOR CIP NUMBER 307372, 157 POPLAR. SPONSORED BY COMMISSIONER DEIDRE MALONE.

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**WHEREAS**, The County intends to renovate and restore to full operation the Shelby County Office Building (SCOB) at 157 Poplar as part of a comprehensive plan for office space efficiency in its downtown buildings; and

**WHEREAS**, Support Services Department has the need to purchase one air handling unit for the Shelby County Office Building; and

**WHEREAS**, Sealed bids were requested and received on November 3, 2009, with the lowest/best bid meeting specifications being submitted by Johnson Controls, Inc. in the amount of \$87,000.00; and

**WHEREAS**, Funds in the amount of \$87,000.00 are available in the FY 2009-2010 budget for CIP Project Number 307372, 157 Poplar; and

**WHEREAS**, It is necessary to appropriate funds in the amount not to exceed \$87,000.00 for this purchase.

**NOW, THEREFORE, BE IT FURTHER RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF SHELBY COUNTY, TENNESSEE**, That the expenditure of funds in the amount not to exceed \$87,000.00 for the purchase of one air handling unit from Johnson Controls, Inc. for the Shelby County Office Building at 157 Poplar is hereby approved.

**BE IT FURTHER RESOLVED**, That funds in the amount not to exceed \$87,000.00 be and are hereby appropriated from CIP Project Number 307372, 157 Poplar.

**BE IT FURTHER RESOLVED**, That the County Mayor is hereby authorized to execute the aforementioned purchase order on behalf of Shelby County Government, and executed copies of which documents shall be placed on file in Contracts Administration and Purchasing Department.

**BE IT FURTHER RESOLVED,** That the County Mayor and the Director of Administration and Finance are authorized to issue their warrant or warrants in an amount not to exceed \$87,000.00 to Johnson Controls Inc. for the purposes contained in this resolution and to take proper credit in their accounting therefor.

\_\_\_\_\_  
Joe Ford  
Interim County Mayor

Date \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Clerk of County Commission

ADOPTED \_\_\_\_\_

## SUMMARY

### I. Description of Item

The Shelby County Office Building (SCOB) was constructed in 1959. It contains five stories, including the basement, and provides approximately 59,000 square feet of conditioned office space. Current building occupants include: Election Commission, Jury Commission, and the District Attorney General's (DAG) Office. The building furnishings, mechanical systems, electrical systems, and supporting infrastructure are approximately 50 years old and well beyond their intended useful life. The County intends to renovate and restore to full operation the SCOB, as part of a comprehensive plan for office space efficiency in its downtown buildings.

This resolution involves the purchase of one new, high-efficiency, air handling unit. New air handling unit is constructed on an "as needed" basis, and construction takes approximately 6 to 8 weeks. To expedite the project, the air handling unit will be advance purchased from Johnson Controls, Inc. for \$87,000.00 under this agreement. The actual installation of the new air handling unit will be addressed under a separate contract, involving installation of several other pieces of mechanical equipment, as well.

### II. Source and Amount of Funding

#### A. Amount Expended/Budget Line Item

##### **FY 2009-2010 CIP PROJECT NO. 307372, 157 POPLAR**

Original Allocation	\$5,000,000.00
Prior Appropriations – Other Resolutions	(\$1,030,000.00)
Pending Appropriations – Other Resolutions	<u>(63,388.00)</u>
Unappropriated Balance	\$3,906,612.00
This Appropriation	<u>(87,000.00)</u>
Unappropriated Balance, if Approved	<u>\$3,819,612.00</u>

#### B. All Costs (Direct/Indirect)

Contract Amount	<u>\$87,000.00</u>
Total Projected Expense	<u>\$87,000.00</u>

#### C. Additional or Subsequent Obligations or Expenses of Shelby County

None.

### III. Contract Items

#### A. Type of Contract: Purchase Order

#### B. Terms – Vendor shall deliver the air handling unit to 157 Poplar within fourteen (14) weeks from the actual start date as specified in the written "Notice to Proceed".

**IV. Additional Information Relevant to Approval of this Item**

Administration recommends approval of this Resolution.